



ROSEWOOD FREE SCHOOL

Title: Parents, Carers and Families Policy

Lead Reviewer: Deputy Head Teacher

Who this is aimed at: Whole School Community

Version	Reason for Change
V1	July 2018 regular review
V2	March 2021 regular review
V3	March 2023 regular review

Date Initially Implemented	2016
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Policy Statement

Parents and carers are welcomed as partners in the education of their child. The governors, management and staff recognise that parents and carers have a wealth of knowledge about their child, which is a valuable resource for the school to draw on when planning for the education and progress of the learners. Furthermore, friends and members of the wider family each have an important role to play in the child's life and this is acknowledged, respected, and encouraged.

Application

This Policy applies to the Whole School Community.

Aims

- To foster open dialogue between parents, carers and families and staff and governors with the school.
- To encourage parents, carers, and families to visit school both for specific social events and where appropriate, just to visit their child during an ordinary school day.
- To develop clear methods of communication between home and school.
- To listen to the views of the parents and carers and to consider these when making decisions concerning the individual child.
- To involve parents, carers, and families in the community life of the school.
- To consult with parents, carers and families in matters concerning the ongoing development and organisation of the school.
- To provide opportunities for sharing information through Friends of Rosewood events.

Participation

Parents and carers are welcome to visit school and there is an open-door policy. Parents and carers are encouraged to come in on a regular basis to help with outings or particular curricular activities.

Parents and Carers are encouraged to volunteer and take part in School activities either in their child's class or in another class.

A home visit by the Class Teacher and usually a member of the therapy team, takes place before a pupil is admitted. This enables School staff to gather information that is vital as a basis for settling the child into School and dealing with him/her appropriately.

Parents and carers are invited to attend their child's annual review. They are asked to contribute by filling in a questionnaire as a formal contribution to this meeting.

Parents and carers are represented on the Governing Body by two elected parent governors, and all parents and carers are welcome to request minutes of Governors' and Trustees' meetings if they wish.

There are various special School events each year to which parents, carers and families are invited, and warmly encouraged to attend.

The Headteacher is available by appointment to discuss any concern a parent or carer may have concerning their child.

Comments and suggestions regarding the appropriate aims for children's individual education plans are invited and welcomed.

Each learner has a Home School book, which is written in daily by the Class Teacher. This keeps parents and carers informed about the regular activities of their child. It is a two-way process and parents and carers are encouraged to keep School informed about activities at home. The school also makes use of the Class Dojo app which parents are encouraged to join, in order to see updates related to their child, the class and the whole school. The school may also communicate with families using email or Class Dojo messages.

Class Dojo and email are both used to inform families of important news and events at school.

Parents and carers will be informed by telephone about any accident or illness concerning their child.

Parents have the right to inspect minutes of Governors meetings at any time.

There is a commitment on behalf of the Senior Leadership Team, management, staff, and governors to continually improve the communication, the quality of information available to parents, the process of consultation and the nature of support the school can offer parents, carers and families.

Related Documents

This document should be read in conjunction with other School Policies, including those relating to the Mission Statement, Beliefs and Aims, Admissions, Attendance, Early Years, Single Equalities, Governors Terms of Reference.

Complaints

Anyone is entitled to make a complaint in respect of any breach of this Policy through the Complaints Procedure.