

RISK ASSESSMENT

Risk Assessment for:	Use of Spillage Kit – Body Fluid Clean Up	Prepared by:	H&S Co-ordinators – S.L & V.D
		Assessed by SLT:	
Location:	ROSEWOOD FREE SCHOOL, SO16 5NA	Date of Assessment	March 2026
		Review Date:	March 2028

Hazard	Who might be harmed?	Hazards Identified which may cause harm – consequence	Existing Level of Risk	Control Measure and Precautions Taken	Additional Control Measures or Further Action Required	Remaining level of Risk
Exposure to contaminated bodily fluid e.g. vomit, blood etc. caused by lack of knowledge.	Employees, Learners, third parties	Exposure to infectious body fluid possibly carrying diseases such as stomach bugs, Hepatitis causing illness.	High - 25	<p>Employees will watch and follow video training on dealing with bodily fluids and use of spillage kits before they are involved in cleaning.</p> <p>Single use body fluid clean up kits are provided for each classroom containing everything required for dealing with bodily fluids safely and correctly eg PPE, biohazard bag, disinfectant etc. Each kit contains boxes of single use spill kits – M&H leads to be informed when kit is running down on boxes.</p> <p>Spill kits to be used on all types of floor surface – hard or carpet.</p> <p>Learners and adults evacuate the room immediately after a spill has occurred and before the cleaning commences. They remain out of room for 1 hour following the use of the spillage kit. Room should be well ventilated after spill and during clean up.</p>	<p>Staff observe strict personal hygiene and effective hand washing at all times.</p> <p>Employees should cover open wounds with waterproof dressing before dealing with any spill.</p> <p>Any employee who has a skin condition or allergies should have this reflected on their individual risk assessment with regards to their safe involvement with clean up.</p> <p>Use a Hoover when spill is disinfected and dry, if necessary.</p>	Low - 5

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					Teachers'/HLTA discretion as to whether a <u>small</u> amount of bodily fluid can be cleaned from the hard floor with School Care 'Just one' spray and hot soapy water. With correct PPE.	
Use of spill kit powder (COSHH).	Employees, Learners, third parties	Exposure to chemicals that may be irritant to lungs, skin etc	High-20	Learners and adults evacuate the room immediately after a spill has occurred and before the cleaning commences. They remain out of room for 1 hour following the use of the spillage kit. Room should be well ventilated after spill and during clean up.		Low-5
Cross contamination between areas.	Employees, Learners, third parties school cleaners	Exposure to infectious body fluid carrying diseases such as stomach bugs, Hepatitis causing illness from soiled/incorrectly cleaned or disposed of items and cleaning equipment.	High-20	<p>Every item used in the clean-up of any bodily fluid is single use and disposable. Mops and buckets should not be used.</p> <p>The biohazard bag containing bodily fluid and single use items are sealed as per training and placed in a yellow school hazardous waste bin which is then emptied as per guidelines by cleaners (or trained staff if needed)</p> <p>If Learners clothing is soiled, then staff will don the correct PPE from school supplies and deal with the items as per school procedure for soiled clothing eg use of sluice and red bag followed by class draw string wash bag.</p> <p>School Care 'Just one' spray with hot soapy water can be used in conjunction with the clean down.</p>		Low-5

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Use of chemicals/ cleaning products (COSHH)	Employees, Learners, third parties	Skin irritation, allergies, ingestion, respiratory disorders, eye injuries	High -20	<p>Sealed single use spillage kits are mounted on the wall out of reach of learners or stored in the classroom in a safe manor.</p> <p>Employees are trained in the safe and correct handling, storage, use and disposal of cleaning products.</p> <p>Appropriate PPE is worn when handling all products.</p> <p>First aiders are available in school and staff are aware of who and where they are. Seek external medical advice if absorbent granules or disinfectant spray are ingested or get into eyes.</p>	Any employee who has a skin condition or allergies should have this reflected on their individual risk assessment with regards to their safe involvement with clean up.	Low-5
Wet bodily fluid on hard floor/surface	Employees, Learners, third parties	Slip, trip, fall leading to bruising, fractures, Musculoskeletal injuries	High - 15	<p>Class teacher or class lead to safely and calmly coordinate the evacuation of the classroom.</p> <p>Any spillages are to be cleaned and dried immediately after evacuation.</p>	Multiply yellow wet floor signs are available around the school.	Low - 5

High likelihood of risk – Likely to occur immediately or in the near future
Medium likelihood of risk – will occur in time if no preventative action is taken
Low likelihood of risk – Remote or unlikely to occur

Date Reviewed	Comments
February 2021	Initial assessment
March 2022	Annual update. Confirmed spill kits to be used on all surfaces.
March 2023	Annual update
March 2024	Annual update
March 2026	