

## RISK ASSESSMENT

Risk Assessment for:	Ladder Use & Working at Height	Prepared by:	H&S Co-Ordinators – S.L & V.D
		Assessed by SLT:	
Location:	ROSEWOOD FREE SCHOOL, SO16 5NA	Date of Assessment	June 2026
		Review Date:	June 2028

Hazard	Who might be harmed?	Hazards Identified which may cause harm – consequence	Existing Level of Risk	Control Measure and Precautions Taken	Additional Control Measures or Further Action Required	Remaining level of Risk
Not being competent in the use of a ladder or stepladder	Employees, Learners, third parties	Untrained or not a competent person using ladder/stepladder may fall causing fatality, major injury, impact injury, broken bones, sprains & strains. Impact injury to bystander.	High - 30	Ladder use at rosewood school compliant with <b>The work at height regulations 2005</b> Complete 'ladder use and working at height' training before using any ladder. <u>Do not use a ladder</u> if you have not been trained You can use a stepladder if a ladder trained user accompanies you. No use of scaffolding or platforms.		Med - 10
Use of ladder/step ladder	Employees, Learners, third parties	Person using ladder/stepladder may fall causing fatality, major injury, impact injury, broken bones, sprains & strains. Impact injury to bystander.	High - 30	As above. <b>Refer to training and guidelines for use at all times.</b> <u>Avoid</u> task where possible. <u>Minimise</u> – short duration to minimise risk, suitable height for job in hand, frequency. Plan and prepare ladder use. Ladder/step ladder never left out unattended. Max load followed as per manufacture guidance.	Rosewood does not use interlocking, extension, suspension or a run of ladders.	Med - 10
Surface conditions under	Employees, Learners, third parties	As above	High - 30	Use ladder/ stepladder on firm, level, clean ground, whether that is inside or outside use.		Med - 10

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ladder/step ladder				Assess surface and weather conditions prior to use Use of second person in the event that ladder trained individual deems this necessary.		
Environment around ladder /stepladder when in use	Employees, Learners, third parties	Person using ladder/stepladder may fall causing fatality, major injury, impact injury, broken bones, sprains & strains. Impact injury to bystander.	High - 30	Avoid where possible the use of ladder/stepladder where learners or vehicles are present or where there is the potential of learners or vehicles being in the area eg school drop off/pick up times. Avoid use in poor weather conditions. Barriers may need to be used when planning.		Med – 10
Poor condition or unsuitable equipment	Employees, Learners, third parties	As above Poorly maintained equipment may cause cuts, penetration injury, infection.	High - 30	Visual inspection of ladder before each use. Recorded visual inspection as per manufactures guidelines. Discard damaged equipment. Ensure suitable piece of equipment for job in hand. Store ladder appropriately and safe as per manufactures guidelines.	Refer to training and guidelines for use at all times.	Med - 10
Kick stool	Employees, Learners, third parties	User may fall causing impact injury, broken bones, sprains & strains.	Med - 10	Pre-use visual inspection of kick stool. <u>Avoid</u> task where possible. <u>Minimise</u> – short duration to minimise risk and frequency. Plan and prepare kick stool use. Use kick stool on firm, level and clean surface. Do not use if damaged. Store safely to ensure non competent person does not have access.		Low - 5
Contractors using ladders	Employees, Learners, third parties	Person using ladder/stepladder may fall causing fatality, major injury, impact injury, broken bones, sprains & strains. Impact injury to bystander.	High-30	Designated staff member to be responsible for contractor on site. Contractors to have completed a PQQ and follow their own safety standards, risk assessments in place, safe systems of work,	Contractors to use their own equipment.	Med- 10

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				method statement, permit-to-work and be able to produce on request.		
<b>High</b> likelihood of risk – Likely to occur immediately or in the near future <b>Medium</b> likelihood of risk – will occur in time if no preventative action is taken <b>Low</b> likelihood of risk – Remote or unlikely to occur						

Date Reviewed	Comments
April 2020	Initial assessment
June 2022	Annual update
June 2024	Update (two yearly)
June 2026	Update(two yearly)