

RISK ASSESSMENT

Activity:	ENVIRONMENT - ROSEWOOD FREE SCHOOL	Prepared by:	H&S Co-coordinators SL & VD
		Assessed by SLT	
Location:	ROSEWOOD FREE SCHOOL SITE	Date of Assessment:	November 2023
		Review Date:	November 2025

Environment - Hazard	Who might be harmed?	Hazards Identified which may cause harm – consequence	Existing Level of Risk	Control Measure and Precautions Taken	Additional Control Measures or Further Action Required	Remaining level of Risk
Classroom	Staff, Learners, third parties	Space, furniture, obstacles causing impact injuries or slips, trips or falls.	Med – 15	Keep room clean & tidy free of clutter. Plan route if using mobile hoist. Work surfaces/station or chair height suitable for efficient working posture.		Low - 5
Class kitchen areas	Staff, Learners, third parties	Space, working temperature causing impact injuries or slips, trips or falls and burns.	Med – 15	Caution with students in the kitchen area, 1-1 ratio when using the cooker. Staff confident in using the area, equipment & fire & emergency situation.	Good housekeeping	Low - 5
Corridors	Staff, Learners, third parties	Space, furniture, obstacles causing impact injuries or slips, trips or falls.	Med – 15	Standers, wheelchairs, walkers stowed away efficiently to prevent trip hazard. Corridors kept clear of obstacles. Plan route. Learners not to use the maintenance corridor.	Staff spatial awareness of storage	Low - 5
Toilet / Bathroom/ changing areas	Staff, Learners, third parties	Space, Furniture, obstacles causing impact injuries or slips, trips or falls. Biohazard transmission.	Med – 15	Adequate storage of personal equipment. Bathroom equipment/furniture positioned for efficient working space. Minimal storage of non-bathroom equipment. Biohazard bins and yellow bin sacks provided in each class bathroom.		Low - 5
School Hall	Staff, Learners, third parties	Space, obstacles – sunken trampoline causing impact injuries or slips, trips or falls and burns.	Med – 15	Hall tidy, clean & dry. Hall checked for safe use. Doorways not obstructed, use doorstops. External door never left unattended, must be locked after use. Caution with kitchen area, door locked when unattended. Caution when sunken trampoline is unattended or in use.		Low - 5

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Hydrotherapy	Staff, Learners, third parties	Space, Furniture, obstacles, temperature, lighting, flooring causing impact injuries or slips, trips or falls, drowning or death.	High - 30	Refer to Hydro risk assessment for in-depth precautions – Rose Road. Staff must be trained in hydrotherapy use. Area checked before manoeuvre. Water & air temperature monitored & kept stable. Flooring monitored throughout the day for safe working area – use signs if necessary. Biohazard bins and yellow bin sacks provided in hydrotherapy changing areas.	Good housekeeping & constant monitoring	Med - 10
Car park area and paths	Staff, Learners, escorts, third parties, members of public	Access, Egress, weather causing impact injuries or slips, trips or falls.	High - 24	Always plan route. When walking stick to paths. Area maintained and monitored with monthly audit. Sound judgment used for safe use of paths underfoot or wheelchairs. Cars parked in designated bays. Minibuses park in designated area and traffic martial in use at start and home times.	Sensory attention used when in the car park	Med - 8
Gardens	Staff, Learners, third parties	Access, flooring, temperature, uneven surfaces, weather causing impact injuries or slips, trips or falls.	High - 24	Visual inspection of the gardens prior to usage Staff aware of uneven surfaces. Ensuring learner chair/equipment suitable for outside use. No slopes within garden. Floor across thresholds are flat or have a small lip only. Sound judgment used for safe use of garden & court underfoot or wheelchairs. Area maintained and monitored with monthly audit. Refer to Garden Play Equipment risk assessment for in-depth precautions.		Med - 8
Multi-sensory Room & Sensory room	Staff, Learners, third parties	Space, Furniture, Obstacles, lighting causing impact injuries or slips, trips or falls.	Med - 15	Staff trained in Sensory suite procedures. Sufficient lighting for manoeuvres. Floor to be kept clear and tidy. Caution on waterbed & height.		Low - 5
Family room	Staff, Learners, third parties	Space, furniture, oxygen storage causing impact injuries or slips, trips or falls.	Med - 15	Equipment & musical instruments stowed away sufficiently. Floor to be kept clear and tidy. Refer to Oxygen storage risk assessment – doors kept clear.		Low - 5

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All school areas	Staff, Learners, third parties	Drawing pins causing penetrating injury	Low - 4	No use of drawing pins across the school/college classrooms or hallways.		Low - 2
Professional workspace	Staff, Learners, third parties	Poor access to the professional workspace. Slips, trips and falls.	Med – 15	Learners not to access the professional workspace. Yellow highlight paint on edge of step & slop into the workspace. Visual and physical attention to step or slop under foot during various weather conditions.		Low - 5
Wires and cables		Dangling wires or cables causing slip, trip or fall.	Med - 15	Staff training about good housekeeping. Monthly building and equipment to monitor use of wires and cables – actions taken if necessary.		Low - 5
Glare		Lack of blind or shading on windows or screens causing headaches, poor work management.	Med - 9	Blinds or anti-glare window film used when necessary. DSE assessments in place.	Communication of need necessary	Low - 3
High likelihood of risk – Likely to occur immediately or in the near future Medium likelihood of risk – will occur in time if no preventative action is taken Low likelihood of risk – Remote or unlikely to occur						

Date Reviewed	Comments
Nov 2018	Initial assessment
15.07.2019	Accident update
November 2021	Annual update
November 2023	Annual update