

## RISK ASSESSMENT

Risk Assessment for:	Multi-Sensory Room (MSR)	Prepared by:	M&H TRAINERS – S.L & V.D
		Assessed by SLT:	
Location:	ROSEWOOD FREE SCHOOL	Date of Assessment	July 2024
		Review Date:	July 2026

Hazard	Who might be harmed?	Hazards Identified which may cause harm – consequence	Existing Level of Risk	Control Measure and Precautions Taken	Additional Control Measures or Further Action Required	Remaining level of Risk
Use of positioning areas within the MSR	Learners	Learners accessing raised water bed, hard sound board, padded mats with bubble wall/bubble tube, light board - Incorrect use of/supervision levels when using this equipment leading to Learners sliding off raised surface or hitting body parts on hard surfaces causing varying impact injuries. Equipment may break/become damaged causing cuts, scratches, bruises.	Med-10	<p>Each Learner has individual Risk Assessment which details how to position them whilst using equipment and how they access it eg use of hoist, on floor with wedge etc.</p> <p>MSR is included in the School Environment Risk Assessment. Staff read every 3 months in line with Learners R.A</p> <p>Staff must ensure use of waterbed is staffed at 1:1 level.</p> <p>Staff are trained on and familiar with Learners needs.</p> <p>Light box – <b>MUST ONLY</b> have Learners from Early years classes and Maple fully positioned or laying on it. Older Learners will exceed weight recommendations for this surface and may cause it to crack or buckle .</p>	<p>Staff read and follow each individual Learners Risk Assessment.</p> <p>Learners are fully supervised throughout session</p>	Low-5

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Working at floor level and on uneven surfaces.	Employees, and trained third parties	MSD injury from working level and surface When working from floor level unable to use dynamic muscles increasing risk of lower back injury.	Med-10	<p>Staff complete M&amp;H induction training and yearly refresher training. Staff to follow posture training</p> <p>Back jack available when sitting and supporting at floor level.</p> <p>Hoisting system covers whole waterbed meaning staff do not need to stand or climb on bed to position Learners.</p> <p>Leave slings in situ with learner where appropriate.</p>	Staff to follow any individual risk assessment they may have at all times.	Low-5
Use of equipment within the MSR	Employees, Learners, trained third parties	Faulty equipment is used leading to water leaking on electrics increasing risk of electric shock, over heating equipment causing burn injury, glass fibres from fibre optics causing splinters, fibre optics being swung round creating a whipping injury.	Med-10	<p>Staff are trained on how to use all equipment within the room prior to use.</p> <p>Bubble wall and tubes are cleaned and emptied every 6 months.</p> <p>Staff to visually check for signs of leakage to bubble tube/wall and bed before each use</p> <p>Staff to visually check fibre optic ends for signs of wear and tear before each use and report damage to IT Manager.</p> <p>Staff are trained and aware of Learners movements and behaviours relating to safe use of equipment</p> <p>MSR room is fully checked with an in-house service by IT Manager every 6 months</p>	<p>Learners are fully supervised throughout session, Learner Risk assessment and any behaviour plan followed.</p> <p>Room is locked at end of school day and during weekends and holidays.</p>	Low-5

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				DO NOT use any equipment which is visibly damaged.  All plug-in equipment is PAT tested on a schedule by IT manager		
Use of hoisting system within multi-sensory room	Employees, Learners, trained third parties	<p><u>Employee &amp; trained third party</u> - Muscle strains &amp; sprains, soft tissue injury to wrist, shoulders, arms &amp; legs, damage to musculoskeletal system of the body – tendons, ligaments, joints &amp; nerves. Injury to anatomy of the back.</p> <p><u>Learners</u> – may fall from their sling sustaining – head injury, broken bones, bruising &amp; other impact injuries. Or bruising from incorrect handling by employee or third party.</p>	Med-10	<p>Supporting adults to complete &amp; follow manual handling induction before hoisting/handling any learners. Refer to blue M&amp;H folders for Safe System of Work for hoisting. Refer to and follow current overhead hoist risk assessment for further information/control measures.</p> <p>Staff must refer to and become familiar with individual learners handling plans &amp; A5 How to move me cards.</p> <p>Staff <b>MUST</b> ensure that there is sufficient lighting for safe hoisting.</p> <p>MSR hoists serviced and maintained in line with school schedule</p> <p>All Learners have individually assessed supportive slings.</p>	<p>Supporting adults to complete yearly M&amp;H refresher training. Employee to implement their own risk assessment when/if necessary.</p> <p>Staff must ensure good housekeeping throughout session and ensure a clutter free and safe working environment at all times.</p>	Low-5
Cluttered floors/MSR areas	Employees, Learners, trained third parties	Trip or fall resulting in impact injury to staff/third party, impact or crushing injury to Learner from adult or peer falling on to them.	Med-10	<p>Staff are trained to practice good housekeeping at all times.</p> <p>Stacking boxes are provided for storage of all shared resources.</p>		Low-5

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				Learners who are walking, using a walking frame or mobilising on the amts or around the room will have 1:1 support levels at all times.		
Shared resources and positioning-raised areas/waterbed	Employees, Learners, trained third parties	Resources are soiled/dirty and harbouring germs leading potentially to cross infection and/or spread of germs resulting in ill health.	Med-9	<p>Cleaning resources are available in MSR and staff are expected to clean all resources and areas which have been used during a session.</p> <p>Spillage kits are available in each class if needed for bodily fluids clean up within MSR</p> <p>Staff are expected to wear and use alcohol gel as necessary.</p>		Low –3

**High** likelihood of risk – Likely to occur immediately or in the near future  
**Medium** likelihood of risk – will occur in time if no preventative action is taken  
**Low** likelihood of risk – Remote or unlikely to occur

Date Reviewed	Comments
	Initial assessment 09/09/2020
July 2022	Update/review
July 2024	2 yearly update