

Transport Coordination Service
Southampton City Council
Room 215, East Wing
1st Floor, Civic Centre
Southampton, SO14 7LY



Direct Dial: 023 8083 4793
Email: Marianne.Alford@southampton.gov.uk
Please ask for: Marianne Alford

To all Parents/Carers:

December 2018

Dear Parent/Carer,

What's Happening in Home to School Transport

As the end of the term approaches soon, I thought I would take the time to update you on some important transport news.

Southampton City Council's current transport framework for Home to School transport is due to expire at the end of December 2018. This means that the Transport Officers based at the Civic Centre are working closely with our Procurement Team so that we can successfully secure a new framework.

What does this mean?

This means that from January 2019 you may see new Taxi or Minibus Operators and possibly different branded vehicles working for us on our school and college runs.

How does this affect my child's transport?

The Transport Officers work closely with Schools and Parents. We know that change can be difficult for some young people. We will do our utmost to keep changes to a minimum where possible. Your child will continue to be transported by Southampton City Council to and from school. We just wanted to make you aware of what we are doing, so you are able to prepare your child for possible changes in the New Year.

If your child is affected by any change in transport or operator, a letter will be sent updating you of all the details.

If your child has their own front door key and you are happy to allow your child to let themselves in without an adult being at home, you will need to authorise this by giving written permission to the Transport Coordination Unit so that we can inform your escort/driver. You can write to us at the address mentioned at the top of the letter or you can email us at: travel.coordination@southampton.gov.uk

Should you wish to talk to us about the contents of this letter, or you do not understand something in this letter, please contact your Transport Coordination Officer or myself.

May we wish you Compliments of the Season.

Kind Regards

Marianne Alford
Transport Coordination Team Leader

If you would like this letter sent to you in another format or language, please contact the number at the top.